



Lancaster Cultural Council Meeting Minutes
Wednesday, November 7, 2018
Lancaster Community Center, 695 Main Street
Behind Prescott Building
Public Meeting Room

Present: Marie Sullivan, Kathy Foell , Maureen Hardy, Denise Hurley, Michele Macdonald, Donna Rosander , Susan Sussman

Absent: Pat Doyle, Jenn Shea-Kettles

Call to Order: 4:36 PM

Welcome

Approval of Minutes 8/20/2018

- Minutes were unanimously approved by Marie Sullivan, Maureen Hardy, Denise Hurley, Michele Macdonald, and Susan Sussman who attended the 8/20/2018 meeting.

Update on 2018 Grants

- Express Yourself Songwriting; Laura Ramsey was unable to complete the project at RFK Action Corps as projected and will be returning the \$500.
- Museums To You (\$750). Reported just before our meeting that December 27, 2018 is the confirmed date.
- Nashoba Symphonic Band: requested Final Report Form numerous times (to the grant writer and the organization through email and phone messages 5/2, 8/10, 8/21, 10/2, 10/24). The Final Report was received by email right before this meeting.

Treasurer's Report

- As of November 1, 2018, there is \$762.33 in our account.

Communications

- No sample Voting Meeting minutes will be available on the Massachusetts Cultural Council website. Although the website was revised, they did not include sample minutes as we requested.

New Business: Local Initiative Arts Festival

- Denise Hurley lead a discussion proposing that the Lancaster Cultural Council put on an Art Festival in the future on the Common around the Gazebo. After the Council members discussed this idea, Denise

volunteered to take the lead and look into organizing the Art Festival. Denise would first look at the guide lines put forth by the Massachusetts Cultural Council and research other communities that have executed Arts Festivals. Local Initiative Arts Festival will be placed on the next meeting agenda.

2019 Lancaster Cultural Council Grant Applications Evaluation

- **Review Conflict of Interest** –all present filed the appropriate conflict of interest forms with the Town Clerk

- **Review Massachusetts Funding Criteria:** Marie reviewed the Massachusetts Cultural Council Criteria

1. Arts, Humanities, and Interpretive Sciences
2. Public Benefit
3. Non-Discrimination
4. Local Criteria

- **Review Lancaster Cultural Council's 2019 priorities:** Lancaster Cultural Council Priorities based in part on the 2018 Community Survey input were reviewed prior to evaluating grants:

Lancaster Cultural Council Priorities

The Lancaster Cultural Council's purpose is to promote and support local and regional Arts, Humanities, and Interpretive Sciences. The Council gathers input from the community every three years and develops funding priorities based on that feedback. Programs and activities that interest and benefit all ages are considered. Past funding has supported music events, plays, and enrichment programs both in our schools and in the community.

Priority is given to:

- Applications from local artists, organizations or groups
- Projects that demonstrate detailed planning including venue confirmation, date(s)
- Projects with complete and detailed budgets
- Projects or events that are free and / or low cost (for attendance or participation)
- Applications that show a match of cash or in kind services
- Proposals that address the diverse cultural needs of our community or support diverse forms of cultural activities
- Collaborative projects between cultural and community groups

In addition:

- A project that has received funding in the past from Lancaster Cultural Council must be updated or in some way altered such as incorporating new content, or relevant /current technology.

The Council reviewed the following 22 grant applications requesting a total of \$16,925. Lancaster Cultural Council has \$5600 available for 2019 grants (\$5100 grant allocation, \$500 returned funds from Express Yourself Songwriting/ project did not take place).

	Applicant	App. ID	Project Title	Amount Requested	Amount Approved	Yes Votes	No Votes
1	Audio Journal, Inc.	26390	Cultural Access for the Visually Impaired	\$300	\$100	4	3
2	Discovery Museum	27361	Open Door Connections: Lancaster	\$250	\$0	0	7
3	Fitchburg Art Museum	25134	84th Regional Exhibition of Art & Craft	\$150	\$150	7	0
4	Friends of Thayer Memorial	27568	2019 Musical Series	\$700	\$0	2	5
5	Hurley, Denise ** Denise excused herself from the discussion and voting on her proposed grant.	19795	Red's Photography -A Collection of BWC	\$250	\$200	6	0
6	Kirouac, Daniel	19556	Concert For Seniors	\$175	\$0	0	7
7	Lancaster Community Center	27876	Summer Gazebo Series	\$1,000	\$0	0	7
8	Lancaster PTO	23812	Cultural Enrichment	\$3,000	\$1350	6	1
9	MUSIC Dance.edu	24224	From JAZZ to	\$500	\$0	0	7

			Hip Hop				
10	Nashoba First	20905	Nashoba FIRST Robotics Team #1768	\$1,000	\$1000	7	0
11	Nashoba Friends of Drama	20925	Nashoba Spring Musical	\$1,000	\$1000	7	0
12	Nashoba Friends of Music	28708	Nashoba Symphonic Band	\$750	\$600	7	0
13	Nashoba Regional High School	20453	Nashoba Drama	\$2,400	\$0	0	7
14	New England Brass Band	22872	Cosmic Classics 2019	\$100	\$0	0	7
15	Root, John	28171	A Celebration of Song	\$450	\$0	0	7
16	Seven Bridge Writers Coll	20662	Seven Bridge Writers Collaborative Student Poetry Contest	\$250	\$250	7	0
17	Seven Bridge Writers Coll	20668	Seven Bridge Writers Collaborative Memoir Class	\$1,600	\$0	0	7
18	Seven Bridge Writers Coll	20673	Seven Bridge Writers Collaborative Drama Day	\$1,200	\$0	3	4
19	Thayer Memorial Library	20507	Drumming With Dummies	\$350	\$350	7	0
20	The Youth Ensemble of New England	26763	Community Handel's Messiah Sing In	\$500	\$300	6	1
21	The Youth Ensemble of New England	26788	Children's Concert	\$500	\$300	7	0

22	Whipple, Kirk	26941	Duo Pianists, Composers & Educators Whipple & Morales in Concert	\$500	\$0	0	7
				\$16,925 requested	\$5,600		

Adjournment: Motion made by Maureen Hardy, seconded by Susan Sussman. Unanimously approved. Meeting adjourned at 7:01 PM